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|  | CERTIFICATION INSTRUCTION | D-CI-01.01 |
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| CERTIFICATION INSTRUCTION NUMBER | CI-13-05.02CB.02.02 |
| ISSUED BY | Manolis Geneiatakis Issue date: 2013-10-29 2014-04-14 |
| TYPE OF INSTRUCTION | <input checked="" type="checkbox"/> Immediate Implementation <input type="checkbox"/> Information <input checked="" type="checkbox"/> Interpretation <input type="checkbox"/> FAMI-QS Awareness |
| APPLICABLE FOR | <input checked="" type="checkbox"/> Certification Bodies <input type="checkbox"/> Feed Business Operators <input checked="" type="checkbox"/> Accreditation Bodies <input type="checkbox"/> Authorised Training Organisations Starting date: asap |
| PURPOSE | Implementation of the Rules for Certification Bodies, Version 7 |
| SUBJECT | Auditors' Nomination / The decision maker |

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| CERTIFICATION INSTRUCTION | A. The Auditors' Nomination 1. The FAMI-QS Rules for Certification Bodies, Version 7, Clause 2.1, only define the qualification requirements. The competences shall be defined according to the Annex A table in ISO 17021:2011. | | | | |
| | Certification functions | Conducting the application review to determine audit team competence required, to select the audit team members, and to determine the audit time | Reviewing audit reports and making certification decisions | Auditors | Leading the audit team |
| | knowledge and skills | | | | |
| | Knowledge of business management practices | | | X | X |
| | Knowledge of audit principles, practices and techniques | | X | X+ | X+ |
| | Knowledge of specific requirements of FAMI- QS certification (application procedure, assured sources, regulatory status of the product) | X | X+ | X+ | X+ |
| | Knowledge of certification body's processes | X | X+ | X+ | X+ |
| | Knowledge of feed sector | X | X | X+ | X+ |
| X means that the certification body shall define the criteria, together with the depth of knowledge and skills X+ indicates a need for deeper knowledge and skills | | | | | |

2. The FAMI-QS Auditors' scope

The FAMI-QS scope, based on the ISO/TS 22003:2007 requirements, is outlined below:

- Cat. F (Functional Feed Ingredients, Specialty Complementary Feed, Specialty Complementary Dietetic Feed);
- Cat. L (Feed Additives, Premixtures);
- Cat. H (Trade).

FAMI-QS grants the nominated auditors one "FAMI-QS" scope, according to which auditors are approved for the feed chain categories F, L and H.

Certification Bodies are required to qualify the FAMI-QS auditors for each of the above-mentioned categories.

The FAMI-QS Qualification requirements, as defined within the Rules for Certification Bodies Version 7, Clause 2.1, are applicable for the three categories F, L, H.

Note: Scope H is granted automatically, as long as the F and/or the L scope has/have been assigned to the auditors. **Scope H cannot be standalone.**

B. The Auditors' Approval in Brazil

In order for auditors to be nominated in the region of Brazil, in addition to meeting the requirements set out in the Rules for Certification Bodies V7, in chapter 2.1, which is entitled "Nomination of auditors", on page 6/26, they shall need to be approved under the domestic programme called "Sindirações Level 2".

For further information on the Sindirações Level 2 programme and on the auditors' qualification under said programme, you are advised to contact:

Sindirações

Avenida Paulista, 1313 - 10^o andar - Cjs. 1050 e 1060

Cerqueira César, São Paulo

SP 01311-923, Brasil

Mrs. Angela Pellegrino Missaglia: qualidade@sindiracoes.org.br

For auditors who have already been approved in Brazil, there will be a transitional period of one (1) year from the issue date of this certification instruction, in order for them to fulfil the above-mentioned requirements. In the event that they will fail to qualify as "Sindirações Level 2" auditors, their nomination as FAMI-QS auditors shall be withdrawn after 2014-05-14.

C. Auditors approved under the GMP+ FSA

A potential FAMI-QS auditor can be initially nominated automatically, if the latter is approved under the GMP+ FSA, with the following scopes: feed additives, compound feed, feed materials. This is because the qualification criteria, under the rules for Certification Bodies V7 Clause 2.1, could then be partially fulfilled.

The following scopes can be assigned to FAMI-QS auditors, depending on the GMP+ FSA approval:

| FAMI-QS Scope GMP+ Scope | F Functional Feed Ingredients, Specialty Complementary Feed, Specialty Complementary Dietetic Feed | L Feed Additives, Premixtures | H Trade |
|-------------------------------------|---|--------------------------------------|----------------|
| Feed Additives | | X | X |
| Feed materials | X | | X |
| Compounds feeds | X | X | X |

Scope H cannot be standalone. It should always be in combination with F or L.

Regarding the requirements for the maintenance of the nomination, which are addressed in the Rules for Certification Bodies V7, clause 2.2 shall be followed.

In the event that the nomination of an auditor under GMP+ FSA will be withdrawn, the certification body shall take all the necessary steps to also withdraw the auditor's nomination from FAMI-QS.

D. The Decision Maker

In the text of clause "8 Requirements for the decision maker", it is stated that "The competent person shall be able to demonstrate compliance with the requirements that the FAMI-QS auditor complies with".

Clarification of the requirements: the decision maker is not required to have or to maintain audit experience in Feed/Food Safety Management Systems.