

	CERTIFICATION INSTRUCTION	D-CI-01.01
		ISSUE: 2019-11-28
		Page 1 of 3

CI NUMBER	CI-25-01
ISSUED BY	Kylie Sheehan, Scheme Management Director
ISSUE DATE	2025-01-07
TYPE OF INSTRUCTION	<input checked="" type="checkbox"/> Immediate Implementation <input type="checkbox"/> Information <input type="checkbox"/> Interpretation <input type="checkbox"/> FAMI-QS Awareness
APPLICABLE FOR	<input checked="" type="checkbox"/> Certification Bodies <input checked="" type="checkbox"/> Certified Operators <input checked="" type="checkbox"/> Accreditation Bodies <input checked="" type="checkbox"/> Authorised Training Organisations Starting date: 2025-01-10
SUBJECT	Transition arrangements for Rules for Certification Bodies Version 9 and Rules for Operators Version 9
PURPOSE	Provide arrangements for the transitioning of Certification Bodies and Certified Operators

CERTIFICATION INSTRUCTION

Introduction

The FAMI-QS *Rules for Certification Bodies* and *Rules for Operators* have been updated to incorporate changes in one of the scheme's base standards, *ISO 22003-1:2022, Food Safety – Part 1: Requirements for bodies providing audit and certification of Food Safety Management Systems* (the revised ISO/TS 22003). There were several other small editorial changes made while the documents were under revision. This Certification Instruction establishes the time period and process for transition to the new versions of the rules.

These arrangements have been developed using *IAF PR7 – Requirements for producing IAF mandatory documents on transitions* and *IAF MD 27 – Transition Requirements for ISO 22003-1:2022* for guidance.

Summary of Changes

A marked up version of both documents is available showing the changes to the documents. However, the following is a brief summary:

- Changes to address the publication of *ISO 22003-1:2022, Food Safety – Part 1: Requirements for bodies providing audit and certification of food safety management systems*. These changes include adjustments in auditor competencies, audit duration

calculations and requirements for auditing multisite organisations.

- Inclusion of requirements for audits of invoicing sites/trading sites of FAMI-QS Certified Operators, and the inclusion of the addresses of the invoicing sites on certificates.
- Editorial changes to standardise terminology.

Affected entities

As the requirements that have been amended relate to the requirements for Certification Bodies, **the transition arrangements are for Certification Bodies only**. There are no changes to the requirements for certification, as there are no changes to the FAMI-QS *Code of Practice V6.3* or the *Feed Fraud Prevention and Defence Module V1.0*. **Accreditation Bodies** operating within the scheme will also need to assess against these new requirements when undertaking accreditation assessments.

FAMI-QS Certified Operators maybe effected due to implementation of these requirements, however, do not need to take any actions. The application process will change for new applicants. These new arrangements will apply immediately.

Transition Period

The transition period will be one year from 10 January 2025. Therefore, all Certification Bodies shall have transitioned to these new requirements by **10 January 2026**.

All audits undertaken after 10 January 2026 shall be conducted using the requirements in *Rules for Certification Bodies Version 9.0 2024-12-20*.

Transition Steps

1. All applicant Certification Bodies post 10 January 2025 shall meet the requirements of Version 9 of the Rules for Certification Bodies.
2. The Certification Body is required to gain accreditation to Version 9.0 of the Rules by 10 January 2026. An office or witness assessment of the Certification Body should not be required for the transition. Only a document review is required, therefore the Certification Body should provide the following for the Accreditation Body to undertake the assessment:
 - a. The Certification Body's amended documentation, indicating how the changes in requirements have been addressed
 - b. The Certification Body's transition plan
 - c. Evidence of implementation of new requirements
 - d. Any other information that the Accreditation Body requests to complete the

assessment.

3. Once the transition has been completed, the Certification Body shall provide FAMI-QS with a copy of the updated Accreditation Documentation listing Version 9 of the scheme.

NOTES: The transition plan provided by the Certification Body to the Accreditation Body (or to FAMI-QS if not yet accredited) will include implementation arrangements for:

1. Any changes to contracts
2. Any changes to the certification documentation
3. Changes in competence requirements and how they ensure that auditor competencies are confirmed.
4. Amending audit duration calculations and making FAMI-QS Certified Operators of any changes.